



## Indian Immunology Society

### Standard Operating Procedure for IIS-Awards

1. IIS Senior Scientist Oration Award (One)
2. GP Talwar Mid-career Scientist Award (One)
3. GP Talwar Young Scientist Award (Two)



## Indian Immunology Society

This standard operating procedure (SOP) includes the following sections: Purpose, General Information, Procedure/selection, Award categories: eligibility, Presentation of the awards, Payment of TA/DA.

1. **Purpose:** To enable the- IIS-EC to select the meritorious Immunology researchers in India for the coveted awards instituted by the Indian Immunology Society with objectivity and transparency.
2. **General information:**
  - a. **Announcement:** The call for awards would be made along with the first announcement for the upcoming Annual Conference of the Indian Immunology Society (Immunocon) of that year.
  - b. **Nomination/application:** Only Life members of the Indian Immunology Society would be eligible for nomination/application for all Three types of IIS Awards. Self-nomination would also be acceptable.
3. **Procedure/selection:** The applications/nominations on prescribed 'IIS-Award Nomination Form' along with 'Data-sheet' and supporting documents to be received in the office of President-IIS, on/before the stipulated date would only be considered. The applications/nominations would be referred to an 'Expert panel of Reviewers' to be constituted by the IIS-EC. For Senior/Mid-career awards, there will be at least Three independent 'Reviewers', who will NOT be members of current IIS-EC. The members of Expert panel would have declared 'No Conflict of Interest' before taking up the job. The applications will be scored (on the score-sheet to be provided by IIS-EC) independently by each reviewer. The selection of candidate for each award will be made by the EC on the basis of scores/recommendations of the Expert reviewers.
4. **Guidelines for constitution of Expert Panel of Reviewers:**
  - i) The Expert panel of Three Reviewers will be elected by the draw-of-lots from among Ten names to be suggested by the IIS-EC members.
  - ii) No EC member from current IIS-EC would be the member of this Expert Panel.
  - iii) The members of 'Expert Panel' so elected would be required to send in a 'No Conflict of Interest' declaration along with acceptance to be a reviewer.
  - iv) Each Reviewer will review each application independently and submit his score-sheet directly to the President-IIS.
  - v) The President-IIS would in-turn discuss the scores with all EC members and then select one nomination for each of Senior- and Mid-career award for that year.
  - vi) President-IIS will then send a **Letter of intimation** to the 'awardee' and invite him/her to the upcoming Immunocon for oration.



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5. Award Categories: There are three award categories:

### A) IIS Senior Scientist Oration Award: 1(One)

#### i) Eligibility:

This is the highest award bestowed by IIS in recognition of a scientist's significant research, education, and service contributions to society. The work must have been done primarily in India. The award will be open to a person in the age group of 50-65 years (as on date of announcement), who has been a long standing member (at least 15 years) of Indian Immunology Society, leader in the field of Immunology, a citizen of India with the significant accomplishments as documented by the track-record of scientific achievements in addition to contribution to Immunology Society. The award would carry a cash prize of Rs.30,000/-, a plaque/shawl, a certificate of honour and a medal. The nominee should have attended at least Three IIS conferences in last 5 years. The applicant would provide a completed data sheet along with documents of proof attached (soft copy would be acceptable), and a brief note on:

A) Statement of research achievements and Outreach (200 words max).

B) Contributions to teaching and promotion of Immunology (200 words max)

#### ii) Presentation of the awards:

The selected candidate would be informed and specially invited through a 'Letter of Invitation' from the President of IIS. The awardee would be required to make an oration of 30 minutes duration in a 'Special session' to be scheduled preferably on the first day of the conference (IMMUNOCON) (generally before lunch) to be chaired/co-chaired by President and Secretary-IIS. A stalwart in Immunology/ prominent personality/President-IIS would confer the award after the oration and Secretary-IIS would read a 'citation' in favour of the awardee giving details of his/her achievements.

#### iii) Payment of TA/DA:

The travel ticket (by economy class cheapest air-fare/2<sup>nd</sup> AC train fare/EC shatabdi fare) to the Senior Scientist Awardee will be sent/reimbursed by the IIS for attending the award ceremony, while a 'Free local hospitality including accommodation and registration' to be extended by the organizers of IMMUNOCON of that year



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### **B) G.P Talwar Mid-Career Scientist Award: 1(One)**

#### **i) Eligibility:**

The award is to recognize the outstanding contributions of a mid-career scientist between the age group of 35-50 years (as on the date of announcement of award that year) in basic and applied Immunology research and education. The work must have been done entirely in India. The nominee should be an IIS life member for at least 8 years and should have attended at least Two IIS conferences in last 5 years. The award would carry a cash prize of Rs.15,000/-, a certificate of honor and a medal. The applicant/nominee should provide a completed data-sheet with documents of proof attached, and a brief note of:

A) Statement of research achievements and Outreach (200 words max).

B) Contributions to teaching and promotion of Immunology (200 words max)

**ii) Selection:** As described above under Point 3 & 4.

#### **iii) Presentation of the awards:**

The President-IIS will invite the Mid-career awardee through a 'Letter of Invitation'. The awardee would be required to make a (25+5 minutes) presentation of his/her work open to question/answers by the audience in a special session to be scheduled preferably on Day-2 of the conference to be chaired/co-chaired by Two Vice-Presidents of IIS to be nominated by the President-IIS. The award will be presented by a Senior Immunologist/dignitary/President-IIS after the oration.

#### **iv) Payment of TA/DA:**

The travel expenses by 2<sup>nd</sup>-AC/Shatabdi-EC/equivalent would be reimbursed by IIS. The organizers of Immunocon that year to extend 'Complementary' local hospitality including accommodation and registration to the mid-career awardee.



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### C) G.P Talwar Young Scientist Awards: 2 (Two)

#### i) Eligibility:

The award is to recognize outstanding research achievements by young scientists below 35 years of age (as on the date of announcement of the awards that year). The applicant/nominee must be actively doing original research in any area of Immunology in India. The nominee should be a life member of IIS for at least 3 years and should have attended at least one IIS meeting in last 5 years. The awards carry a cash prize of Rs.10,000/- each, a certificate of honour and a medal.

#### ii) Application/nomination:

The nomination/application for the GPT Young Scientist Awards should be submitted through the Head of the department or Supervisor (PI) of the candidate. It should include a copy of CV of the candidate, list of papers published (if any) and an abstract of the work to be presented. Data sheet filing is not required for this category of awards.

#### iii) Selection:

The applications will be evaluated by a panel of Three Experts (non-EC members with No Conflict of Interest) to be nominated by EC. The Expert committee members will submit their recommendations along with score sheet independently to the President-IIS within stipulated time period as specified by EC. The EC will short-list up to Eight nominations based on the recommendations of the Expert Reviewers and pass on to organizing secretary of the Immunocon. The IMMUNOCON organizing secretary will invite the short-listed applicants through a 'Letter of Invitation'. The short-listed candidates will be required to make oral presentations of 8 minutes to be followed by 2 minutes of discussion in a special session to be scheduled as last-session on day-2 or first session on Day-3 of the conference to be chaired/co-chaired by Secretary and Jt-secretary of IIS. The EC will nominate Three independent judges (non EC members) for this session (with No Conflict of Interest), who will evaluate the presentations during the presentation session and score according to the score-sheet provided to them. The final Two GPT Young Scientist Awardees will be selected based on the scores of these nominated Judges.

#### iv) Payment of TA/DA:

The travel by 3rd AC/equivalent would be reimbursed to the Two GPT Young Scientist awardees by IIS-EC.

#### v) Award presentation:

The Two GPT awardees will be announced during the 'Valedictory function' of the conference (IMMUNOCON) and the awards will be conferred by the President of IIS/dignitary.